



**MAINE INSURANCE
BENEFITS GROUP**

HEALTH • LIFE • MEDICARE • RETIREMENT

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MIBG CORONA VIRUS MEMO

TO: Brokers & Clients

FROM: MIBG

DATE: March 12, 2020

At Maine Insurance Benefits Group, we're actively monitoring the novel coronavirus (COVID-19) via the Centers for Disease Control and Prevention (CDC) and the World Health Organization (WHO), and instituting practices to ensure the health and safety of our employees, agents and customers.

We do not anticipate any interruption to business in servicing our clients and helping the public with their insurance needs. We have precautions in place for keeping our office space clean and sanitized to the best of our ability including, encouraging all of our brokers and clients to wash their hands before and after meetings, replace shaking hands with an elbow bump or friendly wave, maintaining 3 feet distance from others.

In addition, we have technology available that would allow us to do phone or virtual meetings. We think that adopting these extra practices will not slow business down but will help to prevent the spread of the virus and ensure everyone's safety.

Please feel free to contact us with any questions or concerns at 207-894-7710.

Best Regards,

Rand Clark, President